

AN ORDER OF THE COMMISSIONERS COURT OF PANOLA COUNTY, TEXAS: (1) APPROVING THE ISSUANCE, OPENING, EVALUATION, SCORING, AND RANKING OF RESPONSES TO RFQ NO. 2022-01-ABP-ARCH (“RFQ”), BEING THE PANOLA COUNTY, TEXAS REQUEST FOR QUALIFICATIONS FOR ARCHITECTURAL AND OTHER PROFESSIONAL SERVICES REGARDING THE COUNTY’S PENDING AUXILIARY BUILDING PROJECT; (2) APPROVING THE INITIATION OF COUNTY CONTRACT NEGOTIATION WITH THE HIGHEST RANKED RESPONDENT TO THE RFQ AS REQUIRED BY LAW; AND (3) ESTABLISHING AN EFFECTIVE DATE AND COMPLIANCE WITH THE TEXAS OPEN MEETING ACT.

WHEREAS, Panola County, Texas (“County”) is a county of the State of Texas, having been duly created and organized under the constitution and laws of Texas, and further, the Panola County Commissioners Court (“Commissioners Court”) is the governing body of the County; and

WHEREAS, pursuant to Article V, Section 18 of the Texas Constitution, Chapters 2254 and 2269 of the Texas Government Code, Chapters 271, 291, and 292 of the Texas Local Government Code, and other authority, the County may acquire, design, construct, reconstruct, use, operate, maintain, remodel, and repair public works and facilities in the public interest; including county auxiliary buildings; and

WHEREAS, the County currently is engaged in a public facility and public works project (“Project”) for the acquisition, design, construction, reconstruction, use, operation, maintenance, remodeling, and repair of a County auxiliary building, to be used as a public office building on and regarding certain real property located in the City of Carthage, Panola County, Texas (said city designated as the county seat); and

WHEREAS, the County requires for the Project the professional services of an architect (and other professional services, including engineering services) with (1) demonstrated competence and experience with the acquisition, design, construction, reconstruction, use, operation, remodeling, maintenance, and repair of public office buildings in Texas, and (2) familiarity regarding the relevant and applicable laws, standards, and regulations pertaining to those types of buildings, as more particularly described in the **Panola County, Texas RFQ No. 2022-01-ABP-ARCH** (“RFQ”), issued by the Commissioners Court on July 19, 2022, said RFQ being the Panola County, Texas Request for Qualifications for Architectural and Other Professional Services Regarding the County’s Auxiliary Building Project, the contents of which are incorporated by reference; and

WHEREAS, in compliance with the law and the RFQ, sealed RFQ Responses were (1) received by the County and then later opened at this public meeting of the Commissioners Court, and (2) evaluated, scored, and ranked at this public meeting of the Commissioners Court, with the Evaluation and Scoring Sheets of each RFQ Response being attached to this order as **Exhibit 1**; and

WHEREAS, the Commissioners Court by this order desires to: (1) approve the issuance of the RFQ and the opening of the RFQ Responses by the Commissioners Court, (2) approve the evaluation and scoring of the RFQ Responses by the Commissioners Court, (3) designate and approve the order of rank regarding the RFQ Respondents resulting from the evaluation and scoring procedure conducted by the Commissioners Court regarding the RFQ Responses, and (4) approve the initiation of County contract negotiation with the resulting highest ranked RFQ Respondent (as hereafter identified) to attempt to negotiate and complete a contract with that provider for the Project at a fair and reasonable price as required by law;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Commissioners Court of Panola County, Texas, for and on behalf of said County and in the public interest, as follows:

- (1) Unless otherwise designated, the past, present, or future tense shall each include the other, the masculine, feminine, or neuter gender shall each include the other, and the singular and plural number shall each include the other where necessary for a correct meaning.
- (2) All statements made in the caption and preliminary recitals of this order and all attached documents are incorporated by reference.
- (3) The Commissioners Court hereby approves the:
 - (a) issuance, implementation, and procedure of the **Panola County, Texas Request for Qualifications No. 2022-01-ABP-ARCH** for the engagement by the County of the professional services of an architect (and other professional services, including engineering services) for the Project as described in the RFQ;
 - (b) opening by the Commissioners Court at this public meeting of the RFQ Responses (**totaling 2 in number as described in Exhibit 1**) received by the County regarding the RFQ; and
 - (c) evaluation, scoring, and ranking by the Commissioners Court at this public meeting of said RFQ Responses, with the Evaluation

and Scoring Sheets regarding said RFQ Responses being attached to this order as **Exhibit 1**.

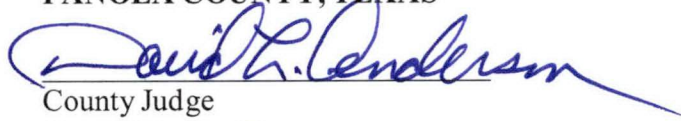
- (4) Pursuant to the evaluation and scoring procedure conducted by the Commissioners Court at this public meeting regarding said RFQ Responses, the Commissioners Court hereby designates and approves the following order of rank regarding the RFQ Respondents:

No. 1 RFQ Respondent (Highest Ranked)	<u>Flowers & Associates</u>
No. 2 RFQ Respondent	<u>KSA</u>
No. 3 RFQ Respondent	<u>N/A</u>
No. 4 RFQ Respondent	<u>N/A</u>
No. 5 RFQ Respondent (Lowest Ranked)	<u>N/A</u>

- (5) The Commissioners Court hereby approves and authorizes the initiation of County contract negotiation with the highest-ranked RFQ Respondent, the same being Flowers & Associates, in order to attempt to negotiate and complete a contract with that provider for the Project at a fair and reasonable price as required by law.
- (6) All prior acts of the County, including its elected officials, appointed officials, officers, employees, agents, attorneys, and representatives, are hereby ratified, confirmed, and approved regarding this and any related matter.
- (7) This order shall take effect immediately from and after its passage.
- (8) This order was considered and approved at a public meeting of the Commissioners Court held in compliance with Chapter 551 of the Texas Government Code (the Texas Open Meetings Act), and Chapters 2254 and 2269 of the Texas Government Code.

ORDERED, APPROVED, AND ADOPTED on the 16th day of August, 2022.

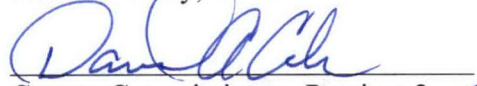
THE COMMISSIONERS COURT OF
PANOLA COUNTY, TEXAS



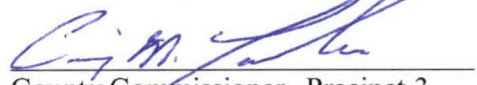
County Judge
Panola County, Texas



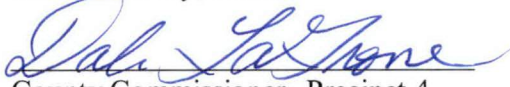
County Commissioner, Precinct 1
Panola County, Texas



County Commissioner, Precinct 2
Panola County, Texas



County Commissioner, Precinct 3
Panola County, Texas



County Commissioner, Precinct 4
Panola County, Texas

ATTEST:



County Clerk or Deputy County Clerk
Panola County, Texas



EXHIBIT 1

**(Panola County, Texas RFQ No. 2022-01-ABP-ARCH/County Auxiliary Bldg. Project:
Evaluation and Scoring Sheets for RFQ Responses)**

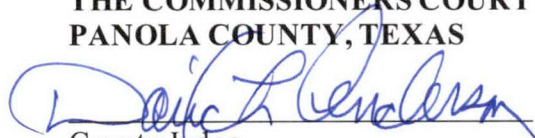
- (c) **15 Points** – In the Response, the Respondent shall demonstrate, describe, and provide evidence regarding its: (i) proximity to the Project Property; (ii) ability to have its professional staff on site at the Property when needed for the Project; (iii) understanding of the scope and components of the Project; and (iv) compliance with all requirements of this RFQ.
- (d) **15 Points** – In the Response, the Respondent shall demonstrate, describe, and provide evidence of its financial capability and financial stability to correctly, timely, and reliably perform the requested services for the Project.
- (e) **20 Points** – In the Response, the Respondent shall demonstrate, describe, and provide evidence regarding: (i) the general experience and reputation of Respondent in its professional practice area in the State of Texas; (ii) the quality of the Respondent’s delivered goods and/or services; (iii) the ability of Respondent to comply with laws and regulations relating to historically underutilized businesses, the employment of women or minorities, or the use of small or disadvantaged businesses; (iv) the Respondent’s safety record; and (v) the identity, number, type, job description, professional practice or work history, and location of proposed Respondent personnel who shall work on the Project, and including all engineers who are or shall be employed or engaged as a consultant by Respondent to provide professional engineering services for the Project.

100 Points Maximum
Score of Respondent: 94 **Total Points**
[add subpar. (a) through (e)]

6. **Comments (if any):** _____.

7. **Public Meeting Record:** This RFQ matter was considered and approved at a public meeting held in compliance with Chapter 551 of the Texas Government Code (the Texas Open Meetings Act), and Chapters 2254 and 2269 of the Texas Government Code, and this document shall be filed in the official minutes.

APPROVED on the 16 day of August, 2022.

**THE COMMISSIONERS COURT OF
PANOLA COUNTY, TEXAS**

County Judge
Panola County, Texas

Billy Alexander

County Commissioner, Precinct 1
Panola County, Texas

Paul Carter

County Commissioner, Precinct 2
Panola County, Texas

Lij M. Y. [Signature]

County Commissioner, Precinct 3
Panola County, Texas

[Signature]

County Commissioner, Precinct 4
Panola County, Texas

ATTEST:

[Signature]

County Clerk
Panola County, Texas



PANOLA COUNTY, TEXAS RFQ NO. 2022-01-ABP-ARCH:
EVALUATION AND SCORING SHEET

1. **Description of Panola County, Texas RFQ No. 2022-01-ABP-ARCH (“RFQ”):** The RFQ was issued July 19, 2022 by Panola County, Texas (“County”), through its governing body, the Panola County Commissioners Court (“Commissioners Court”), for architectural and other professional services (including engineering services) regarding the County’s pending auxiliary building project located on certain real property in the City of Carthage, Panola County, Texas, as more particularly described in the RFQ.
2. **Name of RFQ Respondent:** Flowers & Associates.
3. **Delivery of RFQ Response:** The RFQ Response was delivered by said Respondent to the Panola County Judge’s office in the Panola County Courthouse on August 15, 2022, at 9:30 a. m., by Flowers & Associates (insert delivery method).
4. **Opening of RFQ Response:** The RFQ Response of said Respondent was opened at the public meeting of the Commissioners Court on August 16, 2022.
5. **Evaluation and Scoring:** The Commissioners Court, in its sole discretion and best business judgment, hereby makes the following evaluation and scoring of said Respondent’s RFQ Response at its public meeting on the date described below, pursuant to the weighted scoring criteria described in the RFQ, as follows:
 - (a) **25 Points** – In the Response, the Respondent shall demonstrate, describe, and provide evidence of its recent experience regarding the: (i) timely preparation and delivery of design and construction plans for a public office building; and (ii) supervision, management, and/or evaluation of a project for the new construction, remodeling, repair, or improvement of a public office building. A descriptive list of no more than five (5) such projects should be submitted.
 - (b) **25 Points** – In the Response, the Respondent shall demonstrate, describe, and provide professional references and evidence regarding: (i) the facts and history of the projects listed in subparagraph (a) above; (ii) Respondent’s ability to perform and complete the requested services in a timely manner and in conformance with established contracts and budgets; and (iii) the provision of assistance to an owner of a prior project regarding construction delay, warranty matters, and/or remodeling, repair or finish-out problems.

- (c) **15 Points** – In the Response, the Respondent shall demonstrate, describe, and provide evidence regarding its: (i) proximity to the Project Property; (ii) ability to have its professional staff on site at the Property when needed for the Project; (iii) understanding of the scope and components of the Project; and (iv) compliance with all requirements of this RFQ.
- (d) **15 Points** – In the Response, the Respondent shall demonstrate, describe, and provide evidence of its financial capability and financial stability to correctly, timely, and reliably perform the requested services for the Project.
- (e) **20 Points** – In the Response, the Respondent shall demonstrate, describe, and provide evidence regarding: (i) the general experience and reputation of Respondent in its professional practice area in the State of Texas; (ii) the quality of the Respondent’s delivered goods and/or services; (iii) the ability of Respondent to comply with laws and regulations relating to historically underutilized businesses, the employment of women or minorities, or the use of small or disadvantaged businesses; (iv) the Respondent’s safety record; and (v) the identity, number, type, job description, professional practice or work history, and location of proposed Respondent personnel who shall work on the Project, and including all engineers who are or shall be employed or engaged as a consultant by Respondent to provide professional engineering services for the Project.

100 Points Maximum


Score of Respondent: 95 **Total Points**
[add subpar. (a) through (e)]

6. **Comments (if any):** _____.

7. **Public Meeting Record:** This RFQ matter was considered and approved at a public meeting held in compliance with Chapter 551 of the Texas Government Code (the Texas Open Meetings Act), and Chapters 2254 and 2269 of the Texas Government Code, and this document shall be filed in the official minutes.

APPROVED on the 16 day of August, 2022.

**THE COMMISSIONERS COURT OF
PANOLA COUNTY, TEXAS**


County Judge
Panola County, Texas

Billy Alexander

County Commissioner, Precinct 1
Panola County, Texas

Paul Pace

County Commissioner, Precinct 2
Panola County, Texas

L. M. [unclear]

County Commissioner, Precinct 3
Panola County, Texas

John [unclear]

County Commissioner, Precinct 4
Panola County, Texas

ATTEST:

Shelley [unclear]

County Clerk
Panola County, Texas

